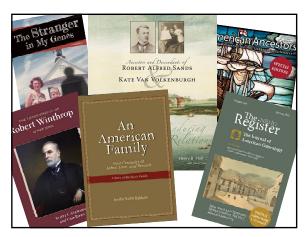


## **Ten Steps**

- 1 Shift mental gears
- 2 Consider your audience and time frame
- 3 Choose a genealogical format
- 4 Define your scope and make a TOC
- 5 Write and cite!
- 6 Review, revise, repeat
- 7 Add image
- 8 Index
- 9 Design
- 10 Print or publish

2



## What makes an engaging family history?

Details about people, places, events

Historic and geographic context

Photos, charts, and other images

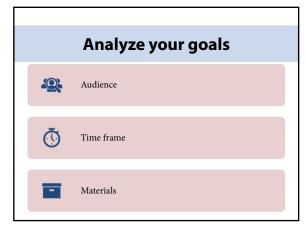
Clear, focused writing

4



5

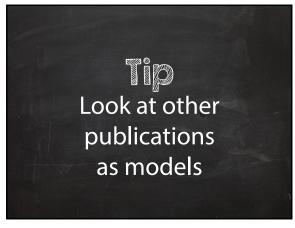
# Shift mental gears BEGINNING MIDDLE END



## **Select a format**

- Descendancy format (Register style)
- Ahnentafel (ancestor table)
- Biographical dictionaries
- Less formal family histories
- Transcribed and annotated diaries or letters
- Magazine or journal articles
- Family history blog, website, or other online publication

8

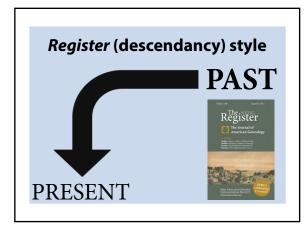


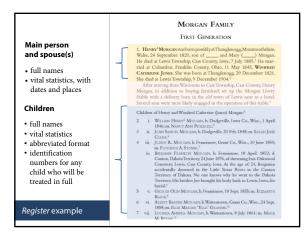


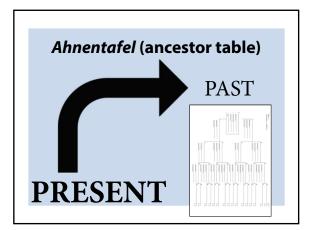
## Standard genealogical formats

- *Register* style (descendancy format)
- *Ahnentafel* (ancestor table)

11







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## The format is your friend.

The format will guide you as you enter information.

### Write:

- generation by generation
- family group by family group

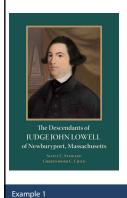


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17





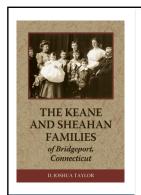
The Descendants of Judge John Lowell of Newburyport, Massachusetts

Four Generations of the Lowle Family in England The First Generation in America Second Generation Third Generation

Fourth Generation Fifth Generation Sixth Generation . . .

 $\dots Four teenth\ Generation$ Index

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Example 2

Preface Acknowledgments About the Format of This Book

on the Coast of Ireland: The Keane Family of Kilcloher, Kilballyowen Parish, County Clare

Part II:The Keane Family in the United States

Part II: The Keane Family in the United States Chapter 3 Settling at Sandy Hook: The Keane Family of Sandy Hook in Newtown, Fairfield County, Connecticut Chapter 4 Beginnings in Bridgeport: John E Keane & Co. and the John Francis Keane, Sr., Family

Chapter 5
The Lamp of Learning: The Keane Family's
Work Ethic and Tradition of Education

Part III: Descendants of Daniel and Margaret (Keane) Keane

Appendix I The Geary/Sheahan Families

Appendix II Conversation with Children of John and Victoire (Le Caron) Keane

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## **Book parts**

## Front matter

## **End matter**

About the Format of This Book

Appendices

Acknowledgments

· Bibliography

Glossary

 Dedication • Foreword

• Introduction

• Epilogue

• Prologue

• Documents

• Preface

• Credits

Key to Abbreviations

About the Authors

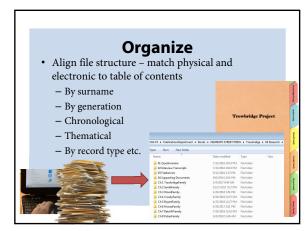
Key to Short References in Notes

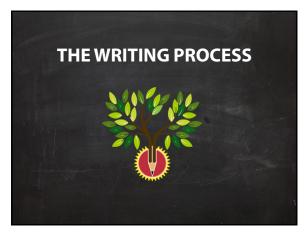




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## **Materials Genealogical Data Stories & Other Materials** Family group sheets - Earlier family histories - Descendancy (pedigree) - Letters, diaries charts - Newspaper articles - Data in online trees or - Interviews, questionnaires genealogical software Copies of records Photos/Images American A Photo albums - Scans of records - Downloaded images

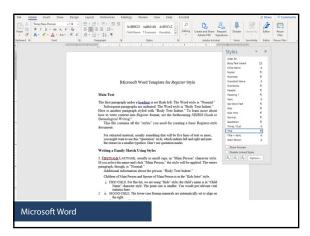


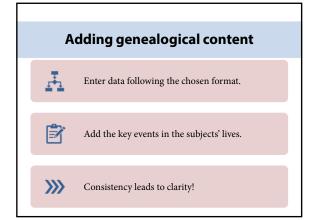


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## **Software considerations**

- Shareability
- Support of footnotes and endnotes
- Automatic-numbering capabilities
- Permits tracking of changes
- Availability of templates / Layout capabilities / compatibility with other layout programs
- Index-tagging capabilities

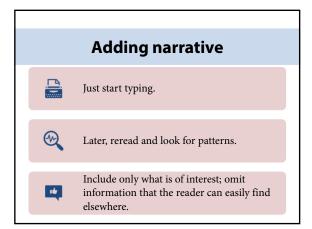


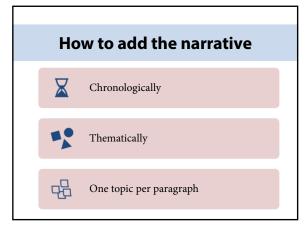


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## **Vital data**

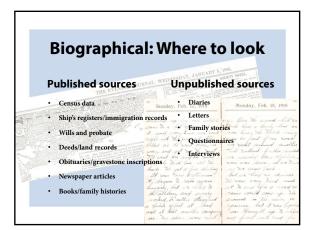
FRANCESCO ROSARIO "FRANK" TAORMINA was born in Partanna, Trapani, Sicily, Italy, 9 September 1891. He died in Pompano Beach, Broward County, Florida, 18 November 1982, and was buried at Brookside Cemetery in Englewood, Bergen County, New Jersey. He married at St. Mary's Church in St. Bernard Parish, Louisiana, 27 October 1926, JOSEPHINE ACCARDO.





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# Biographical: What kind of information? Education Dr. Nathaniel' Saltonstall Dr. Na



## FRANCISCO ROSARIO "PRANK" TAORMINA vas born at home at Corso Maggiore in Partama, Trapani, Sicily, Italy, 9 September, 1891 (at 3:30 a.m.) He died of "old age" at Pompano Beach, Broward County, Florida, 18 Novem Partanna parish records After the First World War ended, Erank again travelled to America around the time of his birthday – this time about a month after his 29th. As a healthy laborer from Partanna, Francesco carried \$60 aboard the Logan bound from Naples to New York City. With him was his cousin, Giuseppe, and his final destination was the New Orleans home of his cousin, Passenger list him. The Taormina family in New Orleans would soon start a food import business that would come to be known as Progresso.

35



				•	ime	21 <b>1</b> 11	IC				
1891	1901	1906	1914 1918	1920	1925	1926	1927	1942	1961	1969	1982
Frank Taormina born	Frank emigrates	Josephine Accardo born	WWI	Frank emigrates again	Uddo & Taormina company forms	Frank & Josephine marry	Progresso forms	Progresso moves to NJ	Frank retires	Progresso sold	Frank dies

# PRANCESCO ROSARIO "FRANK" TAORMINA was born at home at Corso Maggiore in Partama. Trapani. Sicily. Italy. 9 September 1891 (at 330 a.m.) He died of "old age" at Pengapuo Beach, Broward County, Florida, 18 November 1982, and was buried at Brookidet Cemetery in Englewood, Berger County, New Joerse; Henautred at St. Mary's Church in St. Bennard, Louitana, 27 October 1926, JOSEPHINE ACCARDO After the First World We ended, Frank again travelled to America around the time of his birthday— his literal short amount from Naples to New York City. With him was his counts, Günserge, and his little destination was the New Officians hour of his consist, Boxario Taomina. The Taomina family in New Orleans would soon start a food import business that would come to be known as Progresso).

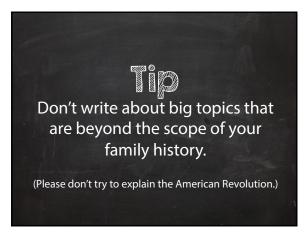
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## Context: What kind of information? Historical events/eras/background Geography Cultural and religious beliefs/practices Descriptions

• And more . . .

Degory Priest arrived in Plymouth on the Magdouve, while his wife and daughters remined in Leiden, Budford wrote of Priest jand otheral jahr. "All these dyed soon distribute arraval, in the general delates that bell. Bud Degore Priest had his wife and delates the priest priest and his wife and delates the priest priest priest priest had his wife and delates the priest pr

The Plgrims debutked the Magliour at Plimoth Planation in Normehr 16 and almost immediately were taken ill. By April 1621, nearly half of the origin 102 passengers had died Among those who perished were Degory Priest and Me. (Norris) Allerton, wife of Stass Allerton (see Allertons Fossity) and sitter of Degor wife, (See-Time which was most and and Immendale at Planation Planation ().



# Where to obtain background info for your narrative Published sources Histories Timelines Maps/Gazetteers Websites/Publications by/about subject matter News

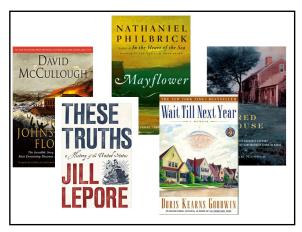
41

## **Story in context**

After the First World War ended, Frank again tray Italian immigration America around the time of his birthday – this time about a month after his 29th. Italian immigration to American had just begun to taper off after the arrival of 4 million of Frank's countrymen. As a healthy laborer from Partanna, Francesco carried \$60 aboard the Logan bound from Naples to New York City. With him was his cousin, Giuseppe, and his final destination was the New Orleans home of his cousin, Rosario Taormina. So many Sicilians like them had settled there that the French Quarter was nicknamed "Little Palermo." The Taormina family in New Orleans would soon start a food import business that would come to be known as Progresso.

New Orleans website





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## **Document your facts**

- Cite as you write!
- Give sources for everything—footnoting at the end of the relevant sentence, or the end of the paragraph—or giving a list of references.
- Let your audience determine the formality of your citation style.

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## Editing: why, when, who?

- Automatic spell checker is not enough.
  - No one can write perfectly the first time through.
  - You've written over a period of years.

- When? You have a draft of some or all chapters.
   You have put the document in a different format.
   You've had a break from writing.

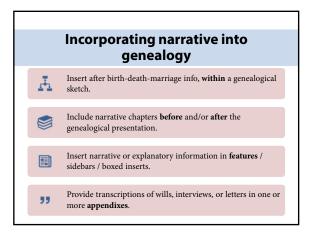
- Who? You, because you know your content better than anyone
  - Someone else, because you are too close to what you know better than anyone else.

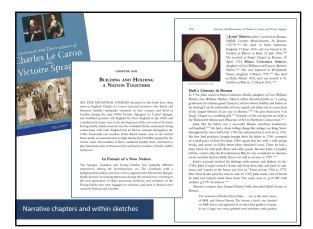




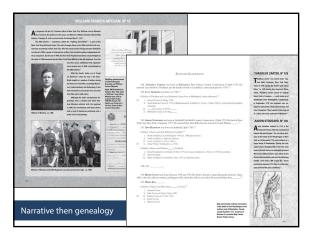
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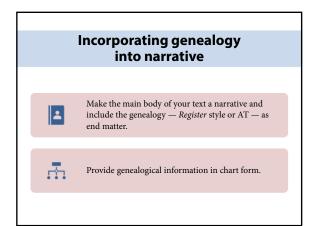
DIY or get help?						
Step	You	Someone else*				
1 - Write	<b>~</b>					
2 - Edit your manuscript	✓	and 🗸				
3 - Select illustrations	✓					
4 - Scan, crop, and edit images	✓	~				
5 - Design and lay out pages	✓	✓				
6 - Proofread pages	✓	✓				
7 - Create front matter	✓	✓				
8 - Design a cover	✓	✓				
9 - Index		<b>✓</b>				
10 - Print	✓ (booklet/binder)	✓ (book)				
10 - Print 11 - Distribute your work	✓ (booklet/binder)	✓ (book)				

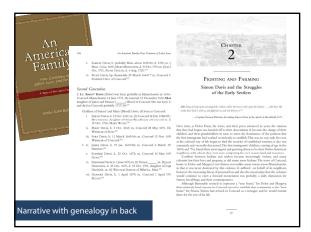




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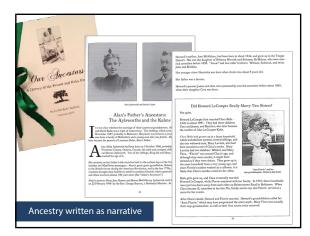






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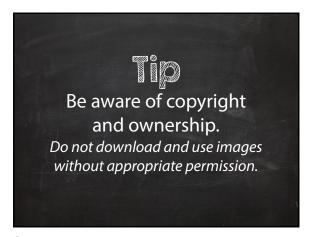




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## Where to find images

- Family papers, diaries, letters
- Family photo albums: yours and other relatives'
- Books and periodicals
- Libraries, historical societies, other repositories
- Online image portals
- General Internet image searches (e.g., Google; Bing)

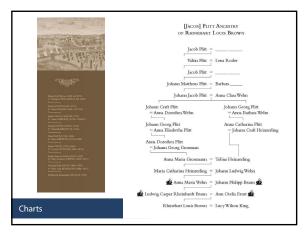




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## Design: why, when, who?

- **Why?** Design helps clarify structure.
  - Font must be easily readable.
  - Margins must be adequate.

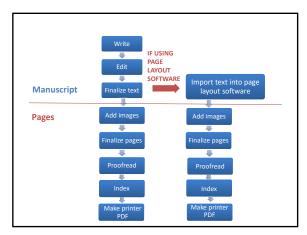
- When? Your manuscript is edited and complete.
  - All images are in hand.

- **Who?** You, if you are feeling creative
  - · Designer or publisher

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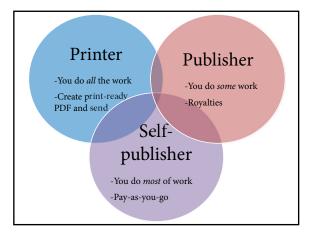
68



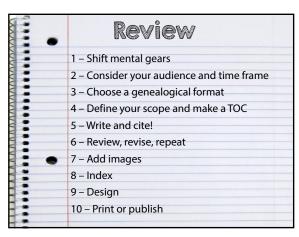
## Possible ways to print

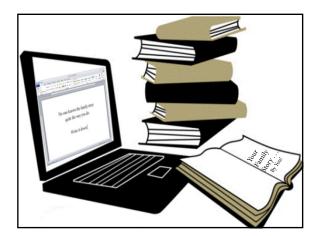
- At home, on an inkjet or laser printer
- At a local copy shop
- At a commercial printer
- Via an online service (Shutterfly, Blurb, Snapfish, SmugMug; Lulu, CreateSpace, iUniverse, etc.)
- By working with a publisher or publishing service

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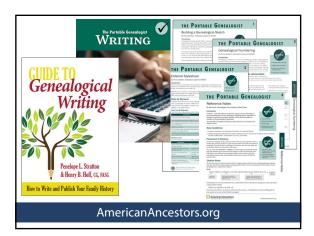






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